

**From:** [Arlene Anderson](#)  
**To:** [Leah Escobar](#); [Jill Dyken](#); [Ana Pomales](#); [Elena Vaouli](#); [EricJ Wilson](#); [Mark Pane](#); [Rebecca Ofrane](#); [Mel Hauptman](#); [Angela Carpenter/R2/USEPA/US@EPA](#); [Jeff Catanzarita](#); [Joe Rotola](#); [Wanda Ayala](#); [Denise Zeno](#)  
**Subject:** Summary of our conference call today and assigned tasks for our PAS on the week of May 14, 2012  
**Date:** 04/16/2012 04:36 PM

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To all:

I am summarizing our conference call today and listing all the tasks we have agreed to complete in preparation for the PAS. In hopes to reach the HardStart (HS) administration, parents and the staff before the summer dismissal:

**Week of May 14:**

- prepare a HS specific meeting and presentation to be given to them separately from the community during the same week- **ATSDR and EPA (Elena, Denise, and Arlene)**
- conference call with HHS and ACUDA administration to get specific questions and concerns from parents and staff to tailor the presentation- **ATSDR and EPA (Elena, Denise, and Arlene)**. We will get specific detail of the HS move and time frame.
- ATSDR will incorporate the phase 1 and phase 2 results into one health consult- **ATSDR, Jill Dyken**
- ATSDR will process PPT, with ATSDR in Petroleum language which will clarify the BTEX compounds found in the phase 1 sampling event- **ATSDR and EPA (Elena, Denise, and Arlene)**
- ERT will provide sampling report that can redact private residential information- **Jeff Catanzarita**
- ERT will provide exact expenditures next week- **Jeff Catanzarita**
- EPA will provide the latest maps of the sampling areas- **Arlene**
- **Angela carpenter** will evaluate sampling frequency issue with other regions and HQ
- Advertising of community meetings will be in local newspaper; library to post event; HS will provide invitation to parents and staff; and community flyers and announcement- **Wanda and Denise**
- **EPA and ATSDR** will work on one power point presentation
- **tentative meeting schedule: 1st day- PPT and availability for HS; 2nd day-Community PAS with ppt; 3rd day- PAS**
- ERRD Risk assessor and ATSDR health risk assessor will evaluate the phase 2 result to determine if any RALs or health issues are evident- **ATSDR and EPA (Jill and Becky)**
- another sampling event will be necessary after the PAS- after May 14, 2012- **EPA**
- strategy will be determined based on the assessment of phase 2 data- **EPA**
- funding of EPA staff (Zeno and Anderson) to attend the PAS and the phase 3 sampling event- **EPA**
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Another call or face to face will occur between ATSDR and EPA in preparation of the PAS.

Please advise if I have provided incorrect information. Otherwise, we will continue with this planned strategy.

Thanks in advance,

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